

Deadline Tracker March 2024

If you are part of a pharmacy group or multiple, please liaise with your area managers/head office.

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy Contraception Service	Service Delivery	29th February 2024	<p>If you are currently providing Tier 1 and would like to continue delivering the PCS in line with the terms and scope of the expanded service, please opt-in by 11.59pm on 29th February 2024 via the NHSBSA MYS portal.</p> <p>Any pharmacies providing the Tier 1 who do not opt-in by the deadline will be automatically deregistered from the service on 1st March 2024.</p> <p>Find out more about the service on the CPE website.</p>	
Pharmacy Quality Scheme	Pharmacy Income	Declaration window closes 1 st March 2024	<p>The PQS declaration window opens on February 5th 2024 and closes at 23:59 on March 1st 2024 through MYS.</p> <ul style="list-style-type: none"> Full PQS details are available on the NHSBSA website Access the VirtualOutcomes PQS briefing here Download a summary of important dates here 	
Oriel	Workforce	1 st March 2024	<p>The NHSE Oriel Recruitment system is the only route to recruiting a trainee pharmacist for 2025/26 and beyond.</p> <p>Find out more and register to recruit via Oriel here by 11:59 on Friday 1 March 2024.</p> <p>Please contact england.wtpharmacy.nw@nhs.net if you have any questions.</p>	
Pharmacy First	Funding	31st March 2024	<p>The deadline to have delivered a minimum of 5 Pharmacy First – clinical pathway consultations that cross the Gateway point is 11.59pm on 31st March 2024.</p> <p>If you have not delivered a minimum of five of these consultations by this date the £2,000 initial fixed payment will be recovered.</p>	
Hypertension Case Finding	Funding	31st March 2024	<p>The Deadline to have achieved the incentive fee threshold for 2023/24 (need to provide 20 ABPMs between 1st April 2023 and 31st March 2024 to achieve the incentive fee) is the 31st March 2024.</p>	
SCS Whiston Hospital	Training	5 th March 2024 (7.30pm-8.30pm)	<p>Book your place on our webinar to support the role out of the SCS at Whiston Hospital.</p> <p>The webinar will cover an update on the service, the hospital process, recording on PharmOutcomes, and a Q&A.</p>	
Knowsley BP@Home Service	Service Delivery	31 st March 2024	<p>The Knowsley BP@Home service will end on the 31st, March 2024. Please see the letter sent your shared mailbox for full details.</p>	

Pharmacy Profile Update	Contractual	31 st March 2024	Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 31 st March 2024.	
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Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three time a day for referrals for the following services: <ul style="list-style-type: none"> The Pharmacy First Service The Discharge Medicines Service The Hypertension Case Finding The Contraception Service The Smoking Cessation service 	
NHS Mail	Pharmacy IT	Access regularly	Ensure you access your personal NHS.net email regularly (at least once every 30days) to avoid your account being deleted. Further information is available here .	
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
VirtualOutcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

If you require support:

Community Pharmacy Halton, St Helens & Knowsley

Louise Gatley (Chief Officer – Job Share)
Helen Murphy (Chief Officer – Job Share)
Joe Clarke (Business Support Officer)
David Barker (Engagement Officer)

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Disclaimer: This guidance has been produced after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.