



Community Pharmacy Halton, St Helens & Knowsley

Community Pharmacy Tracker – April 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy Quality Scheme Actions	Pharmacy Income	31 st March 2023	<p>The deadline for ensuring the remaining requirements of the gateway and quality criteria have been met is 31st March 2023. Please ensure all actions are completed and that evidence is stored safely.</p> <p>The MYS portal to upload the results of the antimicrobial stewardship (AMS) criterion will also close on this day.</p> <p>Further details can be found on the PSNC website.</p>	
PQS Gateway - NMS	Pharmacy Income	5 th April 2023	<p>You must have claimed payment for the provision of at least 20 NMS to meet the Advanced Services gateway criterion for PQS (the 20 NMS must have been delivered between 1st April 2022 and end of 31st March 2023).</p> <p>Ensure you have claimed for any NMS delivered during March 2023 by the 5th April 2023 for them to be considered towards this gateway criterion.</p>	
Valproate Clinical Audit	Contractual	Complete by 31 st March 2023	<p>The deadline to complete this audit and upload your results to MYS is the 31st March 2023.</p> <p>Further details are available here.</p>	
Easter Rota	Contractual	Ongoing	<p>Details of the pharmacies directed to open across Cheshire & Mersey are available on the LPC website.</p>	
Pharmacy Profile Update	Contractual	Quarterly (31 st March 2023)	<p>Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 31st March 2023.</p>	
Clinical Skills Training	Service Support	Ongoing	<p>Health Education England (HEE) has announced a new NHS-funded training course for 10,000 community pharmacists on clinical examination skills. Find out more on the PSNC website.</p>	
New Medicines Service	Contractual	April 2023	<p>At the time of the publication of this tracker the requirement to submit your quarterly New Medicine Service (NMS) data is voluntary. If your system produces such reports, then whilst they are voluntary to send, it is useful data for pharmacy to provide as a sector and helps PSNC discussions nationally.</p> <p>Reports should be sent using the NMS electronic reporting template to the NHSBSA within 10 working days from the last day of March 2023.</p> <p>If further information from NHS England is provided, we will advise via our newsletter.</p>	
Annual Complaints Report	Contractual Requirement	April 2023	<p>You must submit an annual complaint report for 2022-23 to NHS England as soon as reasonably practicable after the end of the financial year.</p> <p>Please email your report to england.cmpharmacy@nhs.net</p>	

			Further Information, including a recording template can be found on the PSNC website .	
DSP Toolkit 2022-23	Contractual	30 th June 2023	The DSP Toolkit 2022-23 is now open and must be completed by 30 th June 2023. Find out more on the PSNC website . A copy of the PSNC DSP toolkit workshop can be downloaded here .	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three times a day for referrals for the following services: <ul style="list-style-type: none"> The Community Pharmacy Consultation Service (GP and 111 pathways) The Discharge Medicines Service The Hypertension Case Finding The Smoking Cessation Service 	
NHS Mail	Pharmacy IT	Access regularly (at least once a month)	From 1st December 2022, personal NHSmail accounts which are not used for 30 days will be marked inactive and inactive accounts which are not activated within the following 30 days will be deleted. Ensure you access your personal NHS.net email regularly to avoid your account being deleted. Further information is available here .	
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

If you require support from the Community Pharmacy Halton, St Helens & Knowsley please contact us:

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Visit our website <https://psnc.org.uk/halton-st-helens-and-knowsley-lpc/>

Disclaimer: This guidance has been produced by Halton, St Helens & Knowsley LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.