



Community Pharmacy Halton, St Helens & Knowsley

Community Pharmacy Tracker – January 2023

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Christmas & New Year Rota Opening times	Contractual	Act now	Details of the pharmacies directed to open across Cheshire & Mersey can be found on the LPC website .	
Christmas & New Year Rota payments	Rota payments	Within 28 days of the date of the rota	If you were directed to open over the Christmas & New Year period, please remember to submit your form to NHSE. Further details are available on the LPC website .	
Pharmacy Profile Update	Contractual	Quarterly (31 st December 2022)	Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter. The deadline for this quarter is 31 st December 2022, the updates should be completed ahead of the Christmas break. A video demo of how to update your profile is available here .	
Pharmacy Quality Scheme (PQS) – Summary	Pharmacy Income	Act Now	Full details of PQS for 2022/23 have now been released. Key information can be found here: <ul style="list-style-type: none"> • Access full PQS details • NHSE Guidance • PQS 2022/23 digital guide • Key date summary • Training requirement summary • Action and Evidence Portfolio • NMS Tracker • NHS Safeguarding App • Weight Management 	
Pharmacy Quality Scheme (PQS) – Antibiotic Review	Pharmacy Income	Deadline to start 13 th January 2023	PQS: Deadline to start antibiotic review (eight weeks till the last day of the declaration period). Action: If you have not started the antibiotic review, start this today.	
Pharmacy Quality Scheme (PQS) – Palliative Care	Pharmacy Income	NHS Profile Manager can be updated from 16 th January 2023	If you routinely stock the 16 palliative and end of life critical medicines, please update NHS Profile Manager.	
New Medicines Service	Contractual	Early January	You are required to submit your completed NMS electronic reporting template to the NHSBSA within 10 working days from the last day of December 2022. <i>*At the time of the publication of this tracker the requirement to submit your quarterly New Medicine Service (NMS) data is currently suspended NHS England is reviewing the suspension and will advise in due course arrangements for later quarters in 22/23. When this information is available it will also be published. The LPC will keep you updated as necessary.</i>	
Clinical Audit	Contractual	Complete by 31 st March 2023	PSNC and NHSE have agreed the 2022/23 national clinical audit will focus on valproate, with the aim of reducing the potential harm caused by taking valproate during pregnancy.	

		Deadline to start 17 th February 2023	Find out more on the PSNC website .	
Mandatory Health Campaign	Contractual	Start date 3 rd January 2023 End date 29 th January 2023	This mandatory campaign will be on weight management. You can order pharmacy specific resources on the Campaign Resource Centre website or use the digital campaign resources available on the site. A guidance leaflet is also available. Find out more on the PSNC website .	
Pharmacy Clinical Audit	Contractual	31 st March 2023	The annual clinical audit must be completed annually. The audit should be chosen by the pharmacy and be on a topic of relevance to the pharmacy team Further information is available on the PSNC website .	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes	Act now	Ongoing	Check PharmOutcomes a minimum of three times a day for referrals for the following services: <ul style="list-style-type: none"> The Community Pharmacy Consultation Service (GP and 111 pathways) The Discharge Medicines Service The Hypertension Case Finding The Smoking Cessation Service 	
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month.	
Virtual Outcomes	Workforce training	Ongoing	A new module will be released every month. Access here .	
LPC Mailing List	Pharmacy Mailing List	Ongoing	Encourage your locums to join the LPC mailing list to ensure they are up to date with the rapidly changing pharmacy environment.	

If you require support from the Community Pharmacy Halton, St Helens & Knowsley please contact us:

Louise Gatley (Chief Officer – Job Share) louise@hshk-lpc.org.uk Tel: 07515 285178

Helen Murphy (Chief Officer – Job Share) helen@hshk-lpc.org.uk Tel: 07562 422909

Joe Clarke (Business Support Officer) joe@hshk-lpc.org.uk Tel: 07958 774715

David Barker (Engagement Officer) david@hshk-lpc.org.uk Tel: 07591 207923

Visit our website <https://psnc.org.uk/halton-st-helens-and-knowsley-lpc/>

Disclaimer: This guidance has been produced by Halton, St Helens & Knowsley LPC after reviewing all the information available to us. Every care has been taken in completion of the tracker, but no responsibility can be accepted for any error or consequence of such an error.